

**1. Start with a strategic plan.**

*Can you answer "How will you know when you've succeeded?"*

**2. See it as two projects.**

*If all you have is a hammer, everything looks like a nail.*

**3. Evergreen: fresh, accurate, relevant.**

*If you can't afford to heat and clean it, don't add another floor.*

**4. Plan twice, design once.**

*Would you ask a writer to draft 3 versions, then throw out 2?*

**5. Communicate consistently.**

*Build trust through clarity and consistent repetition.*

**6. Don't skip steps.**

*Sign off on a step-by-step, Web-specific process.*

**7. Test early and test often.**

*More usability and accessibility tests. Less focus tests.*

David offers in-depth one- and two-day public seminars covering every aspect of these seven habits, as well as custom consultation, design and development services.

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